



**AutoTrieve.com**

Compliant Document Scanning as a Service (CDSaaS)

# GLBA Compliance & Document Scanning

- ❑ Encrypt & Protect Customer Information
- ❑ Securely store customer information with SOC1-SOC2 vendor
- ❑ Digitally control & limit access to customer info
- ❑ Avoid potential penalties & FTC fines (exceeding \$47,000 per day/violation)
- ❑ Meet compliance requirements of Safeguards Rule (required by June 9, 2023)



# Day 1 Cost Savings & More...

- Documents readily available for OEM & other audits
- Reclaim retail space
- Save labor costs associated with filing and retrieving documents
- Eliminate loss and misfiling of documents
- Encrypt, digitally control & limit access to documentation.



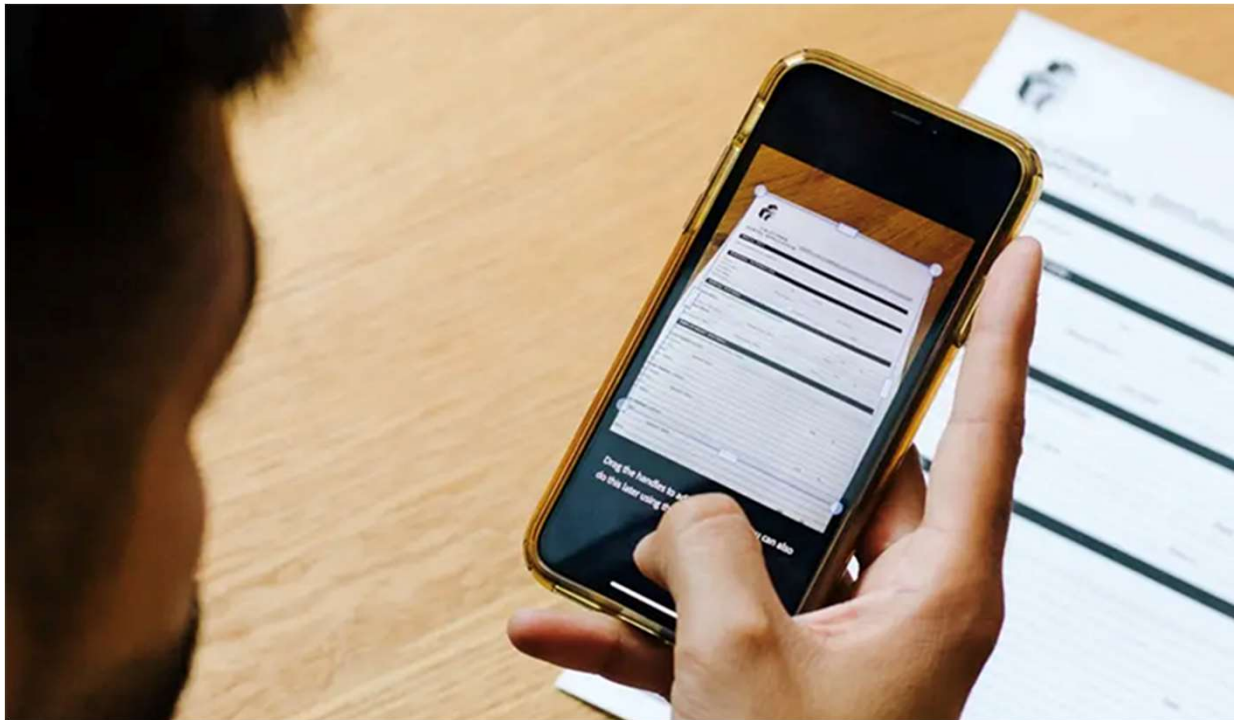
# Why Outsourcing of Document Scanning?

- ❑ Labor costs in-house too high
- ❑ Fixed cost per transaction
- ❑ Volume not being completed in-house
- ❑ Gaps in what has been scanned
- ❑ Lack of quality control
- ❑ DJ's are too cumbersome to scan in-house
- ❑ DJ's have too much liability to be laying around store waiting to be scanned...
- ❑ Downtime creates huge backlogs and security risk

# Secure Document Area?



With documents waiting to be filed or scanned at your rooftop,  
are you at risk of customer information theft?



# Top 10 Reasons to Scan Documents

- ❑ Protect clients' personal information.
- ❑ Securely store customer information
- ❑ Limit risk of customer info theft
- ❑ Avoid potential penalties & FTC fines (exceeds \$47,000 per day/violation)
- ❑ Meet compliance requirements of Amended Safeguards Rule (required by June 9, 2023)
- ❑ Documents readily available for OEM & other audits
- ❑ Reclaim retail space
- ❑ Save labor costs associated with filing and retrieving documents
- ❑ Eliminate loss and misfiling of documents
- ❑ Limit access to documentation.



# GLBA Compliant Controls & Limiting Access to Customer Information

BEFORE



AFTER



Encrypt, Digitally Control & Limit Access 24x7x365





# Document Scanning Fundamentals

- ❑ Encrypted Scanning & GLBA Safeguards Compliance
- ❑ Encrypt, Digitally control & limit access to Customer Info
- ❑ Quality Controls & Verification
- ❑ Ongoing Cost Savings



AutoTrieve can help change how you scan and manage documents, reduce labor costs, maximize retail space, avoid audit penalties, and gain control of your business information while protecting customers' personal info.

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